

**Rotary Club of Wilton
Grant Application Form**

Today's date: _____

1.

Legal name of organization	Telephone & fax numbers
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2.

Address of organization

3.

CEO/Executive Director	Email
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4.

Contact person for this application, if different from CEO/Executive Director

5. Principal purposes and services of your organization:

6. Geographic area served: _____

7. Number of persons served annually:
(Total): _____; Locally: _____; Nationally: _____

8. Specific purpose for which funds are requested:

9. Is this a new program? Yes No Will it be ongoing in the future? Yes No

10. Amount requested: \$ _____

11. Period of time in which funds will be spent:
From _____ To _____

12. Letter from IRS stating 501(c)(3) tax status?: Yes No (please attach copy)

13. _____
Signature of Board Chair, indicating approval Signature of CEO/Executive Director

A. Narrative: Limit to 2 pages, please. Use these headings, subheadings and numbers. If a question does not apply to your organization, please indicate that with "N/A."

1. Organizational Information
 - a. Brief summary of organization's history, mission, and goals
 - b. Description of current programs and accomplishments
2. Purpose of this grant
 - a. Statement of community needs/issues to be addressed; description of target population to benefit
 - b. Description of project goals for which funds are being requested
 - c. Project description, including objectives, activities, timeframe, number served and frequency
 - d. Description of how you plan to evaluate the success of the program, including outcomes and results.

B. Budget and other supporting materials

1. Budget for this grant request showing income and expenses
2. Annual Report (most recent available)
3. Copy of IRS determination letter and/or explanation of your tax-exempt status
4. Letters of agreement, if this is a collaborative proposal (not letters of support)

The Rotary Club of Wilton is committed to providing service to our community, our country, and the world. Toward that end, we accept applications twice a year (deadlines are May 1st and November 1st), although emergency grants will be considered in times of urgent need. Please submit your application form, narrative page(s), budget and supporting materials to:

Rotary Club of Wilton
P.O. Box 271
Wilton, CT 06897

Notification of grant recipients will take place on or about May 31st and November 30th each year.